

# Stepwise process of publishing English language journal

Dokyun Kwon

Korea Aerospace University

**Council of Asian Science Editors Workshop 7**  
**August 22, 2015**

# Goal

Participants should be able to do followings after attending this class:

1. To explain the step-wise procedure of language change in English only or launching of new English journal
2. To explain the style and format of journal

# Step-wise procedure

1. Aims and scope
2. Journal title
3. Copyright, Creative Commons License
4. Print version or online version
5. Frequency, date of publication, number of article per issue
6. Publication type

7. Editor & Editorial board members
8. ISSN (Print), ISSN (Online)
9. Element of journal & Instructions to authors
10. Research and publication ethics
11. Manuscript editing
12. Design and lay-out
13. PDF and print version
14. Journal homepage & XML production
15. English proof reading by native speaker

16. Authors' multi-nationality
17. Manuscript with research funding
18. Adding journal to international indexing databases
19. Training of editorial board members and reviewers
20. Organizations that editor should participate in
21. Propagation of journal
22. How long should we prepare for English journal

# Aims and scope

- What is the uniqueness of the journal?
- Specific topic is better than general topic
- New emerging field
- Niche field
- → Journal publishing by professional **scholarly societies** is better than by Universities

# Journal title

- It should represent the aims and scope lucidly.
- ISO official abbreviation should be described also.
- <http://www.issn.org/services/online-services/access-to-the-Itwa/?letter=a>
- Search previous journal title:  
[www.worldcat.org](http://www.worldcat.org),
- ISSN Center in Vietnam



### Vietnam

**National Center for Scientific and Technological Information**

Code pays: VNM  
Centre code: 59

National Agency for Scientific and Technology Information  
24 Ly Thuong Kiet Str.  
Hoan Kiem district  
Hanoi  
Tel: +84-4.93.49.123

**Contact(s)**  
Dr DINH Le Xuan  
General Director  
Tel: +84 4 393 41405  
Fax: +84-4 9.349127

REGISTRE EN CENTRE

S'ABONNER AU REGISTRE

CONSULTER LE MANUEL

LE REGISTRE EN CHIFFRES



# Copyright, Creative Commons License

*Natural Sciences: Nanoscience and Nanotechnology* (eISSN: 2043-6262, <http://iopscience.iop.org/2043-6262/>) published by IOP Publishing and the Vietnam Academy of Science and Technology (VAST), received the highest points in the field of chemistry. Vietnamese societies of science and technology, ministries, research institutes, and universities have published most of the journals [1]. Many universities produce their own journals, most of which are evaluated by the *State Council for Professor Title*, with the highest point [2]. For example, the *Journal of Science and Technology at Technical Universities* (Tạp chí Khoa học và Công nghệ các trường

This is an open access article distributed under the terms of the Creative Commons Attribution Non-Commercial License (<http://creativecommons.org/licenses/by-nc/3.0/>), which permits unrestricted use, distribution, and reproduction in any medium, provided the original work is properly cited.

Copyright © Korean Council of Science Editors

<http://www.escienceediting.org>

# Print version or online version

- Online version is strongly recommended
- Cost for Print version should be transferred to cost for journal homepage and XML production manuscript editing
- Nobody visit library to read print version of journal

# Frequency, date of publication, number of article per issue

- In online version, frequency is not meaningful
- However, there may be issue in online version.
- The number of article a year should be anticipated.

# Publication type

- **Citable article:**
  - review, original article, brief report
- **Non-citable article:**
  - editorial, letter, opinion, book review, technical report, correspondence, erratum, retraction. corrigendum, obituary, news

# Editor & Editorial board members

- Editor: Eminent researcher in the field of journal's aims and scope
- Editorial board members: Who are productive in the field of journal

## **A variety of titles**

- Editor-in-Chief (=editor)
- Deputy editor, Associate editor
- Assistant editor (Managing editor, Senior managing editor)
- Section editor (Online editor, Book Review editor...)
- Editor (editorial board member)

# A variety of titles of editorial board members

- Ethics editor
- Statistical editor
- Editorial consultant
- Manuscript editor
- Layout editor – PDF production
- Graphic artist
- XML production
- Administration staff/Administrative support/Editorial assistant
- Editor emeritus

# ISSN (Print), ISSN (Online)

## ISSN Center in Vietnam

<http://www.issn.org/fr/centre/vietnam/>

ISSN Center in Vietnam

INTERNATIONAL  
STANDARD  
SERIAL  
NUMBER  
VIETNAM

### Vietnam

**National Center for Scientific and Technological Information**  
Code pays: VNM  
Centre code: 59

National Agency for Scientific and Technology Information  
24 Ly Thuong Kiet Str.  
Hoan Kiem district  
Hanoi  
Tel: +84-4.93.49.123

**Contact(s)**  
Dr DINH Le Xuan  
General Director  
Tel: +84 4 393 41405  
Fax: +84-4 9.349127

Le centre et le réseau

Comprendre l'ISSN

Services et prestations

CENTRE

S'ABONNER  
AU REGISTRE

CONSULTER  
LE MANUEL

LE REGISTRE  
EN CHIFFRES

# Element of journal, Instructions to authors, & ethics

- Style and format of journal
  - Instructions to authors –At least 3,000 word
  - **Research and publication ethics**  
<http://publicationethics.org/resources/guidelines>
- ① Conflict of interest statement
  - ② Authorship and author's responsibility
  - ③ Originality and duplicate publication
  - ④ Secondary publication
  - ⑤ Process to manage the research and publication misconduct
  - ⑥ Editorial responsibilities



# Manuscript editing, Design, PDF, XML, & English proofreading

- For perfect style and format
- Professional design and lay-out
- In-Design is the best tool for PDF production
- XML: Full-text JATS XML, CrossRef XML, CrossMark XML, FundRef XML, ORCID
- English proofreading is mandatory


# Authors' multi-nationality research funding, & international indexing databases

- Manuscript from at least 10 countries - Cooperation with other societies inland or abroad
- Description of any funding
- **Indexing databases**
  - ① ScienceCentral
  - ② SCIE
  - ③ Engineering Village
  - ④ DOAJ
  - ⑤ Ulrich's Directory of Periodicals
  - ⑥ SCOPUS –Two years after launching

# Training, Organizations, and propagation

- Organization for training
- Vietnamese Council of Science Editors
- Council of Asian Science Editors –free membership
- CrossRef – US \$ 275 a year
- COPE – 150 Pounds a year
  
- Propagation →US Library of Congress, British Library
- Name card →journal title and homepage

# Journal name at name card

 Journal of Educational Evaluation  
for Health Professions

Sun Huh, M.D.

Editor


Journal of Education Evaluation for Health Professions

Published by National Health Personnel Licensing Examination Board  
the Republic of Korea

Indexed in PubMed and PubMed Central

<http://jeehp.org/>

E-mail : haleinej@gmail.com



# How long should we prepare for English journal

- At least one year is required
- Society journal will survive rather than University journal
- Since University journal must be general journal
- **Budget and the trained man-power** are two most important factor
- Society members' scientific competence = journal quality