

REGISTRATION TO DIRECTORY OF OPEN ACCESS JOURNAL



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Personal Blog on Open Access <https://smartandsure.org>
Full Text of [Quality open access publishing and registration to Directory of Open Access Journals](#)

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Outline



- Introduction to DOAJ
- Quality Open Access Publishing
- Copyright and Licensing
- DOAJ Criteria and Requirements

What is the DOAJ?



- Directory of Open Access Journals (started in 2003)
- Centrally, publicly and internationally available community-curated list of high quality open access journal titles across all disciplines
- Professional staff and ambassador team of publication specialists in many regions of the world
- Increasingly used by funders, universities and government bodies to decide which scientists / groups can receive funding
 - eg Science Europe (EU) requires scientists to publish in DOAJ, Scopus or WoS listed journals for EU funded research

The Benefits of Open Access



- Articles receive more citations
- Reaches a bigger audience
- Leads to better education
- Avoids duplicate studies
- Articles can be more easily checked
- Data less prone to manipulation
- Better for advancing science
- Leads to more innovation



The BOAI Definition

Open Access is:

a publishing system where all content is freely available without charge to the user or his/her institution. Users are allowed to read, download, copy, distribute, print, search, or link to the full texts of the articles, or use them for any other lawful purpose, without asking prior permission from the publisher or the author.



- Free and (almost) unrestricted access
- No Embargoes
- No Hybrid Journals
- Legal Framework for Sharing
 - OA statement adhere to the BOAI definition
 - Copyright ownership clearly described
- Use of open access licensing like Creative Commons or equivalent



Must haves – Minimum Requirements

- An Open Access statement and comply with the BOAI definition
- A peer-review process, and describe the kind of process
- An editor/editorial board with clearly identifiable members
- Licensing and copyright information (CC or similar to CC)
- Aims and scope
- Published a least 5 articles per year to qualify (DOAJ criteria)



Recommendations

- Unrestricted copyright for the author
- No exclusive publishing rights
- No transfer of commercial rights
- Clear licensing conditions
- Preferably use of Creative commons licensing
- Embedded licensing information with articles
- Link to underlying data
- No mention of IF, instead use journal citation distribution plots



DOAJ Seal

The qualifiers for the DOAJ Seal

DOAJ promotes best practice in Open Access publishing. To highlight journals that adhere to best practices, we have created the 'DOAJ Seal for Open Access Journals'.

The qualifiers for the Seal highlight features related to accessibility, openness, discoverability, reuse and author rights and have nothing to do with **the scholarly quality of the papers published**.

To qualify for the Seal the journal must:

1. have an [archival arrangement in place](#) with an external party (Question 25). 'No policy in place' does not qualify for the Seal.
2. provide [permanent identifiers](#) in the papers published (Question 28). 'None' does not qualify for the Seal.
3. provide [article level metadata](#) to DOAJ (Question 29). 'No' or failure to provide metadata within 3 months do not qualify for the Seal.
4. embed [machine-readable CC licensing information](#) in article level metadata (Question 45). 'No' does not qualify for the Seal.
5. allow [reuse and remixing of content](#) in accordance with a CC BY, CC BY-SA or CC BY-NC license (Question 47). If CC BY-ND, CC BY-NC-ND, 'No' or 'Other' is selected the journal will not qualify for the Seal.
6. have a [deposit policy registered](#) in a deposit policy directory. (Question 51) 'No' does not qualify for the Seal.
7. allow [the author to hold the copyright without restrictions](#). (Question 52) 'No' does not qualify for the Seal.

One cannot apply for the Seal. The Seal is awarded based on the information provided in the application. If you have any questions about any of the qualifiers, contact us.



The Basics

COPE, OASPA, WAME & DOAJ:

Principles of Transparency and Best Practice in Scholarly Publishing

Introduction

The Committee on Publication Ethics, the Directory of Open Access Journals, the Open Access Scholarly Publishers Association, and the World Association of Medical Editors are scholarly organizations that have seen an increase in the number of membership applications from both legitimate and non-legitimate publishers and journals. Our organizations have collaborated in an effort to identify principles of transparency and best practice that set apart legitimate journals and publishers from non-legitimate ones and to clarify that these principles form part of the criteria on which membership applications will be evaluated.

These criteria are largely derived from those developed by the Directory of Open Access Journals. Note that additional membership criteria may also be used by each of the scholarly organizations. The organizations intend to share information in order to develop lists of legitimate journals and publishers. We do not intend to develop or publish a list of publishers or journals that failed to demonstrate they met the criteria for transparency and best practice.

This is a work in progress and we welcome feedback on the general principles and the specific criteria. Background on the organizations is below.

WHAT IS A QUALITY PUBLISHING?

The Principles

1. Peer review process
2. Governing Body
3. Editorial team/contact
4. Author fees
5. Copyright
6. Identification of and dealing with allegations of research misconduct
7. Ownership and management
8. Website
9. Name of journal
10. Conflicts of interest
11. Access
12. Revenue sources
13. Advertising
14. Publishing schedule
15. Archiving
16. Direct marketing

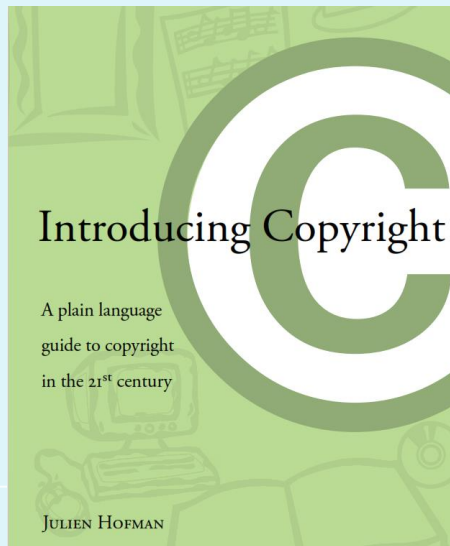


Editorial "quality"

QUALITY AND TRANSPARENCY OF THE EDITORIAL PROCESS

- The journal must have two editors (Arts & Humanities) or an editorial board of 5 members, all members must be easily identified and have a good reputation
- Specification of the review process
 - Editorial review, Peer Review, Blind Peer Review, Double Blind Peer Review, Open Peer Review, Other
- Statements about aims & scope clearly visible
- Instructions to authors shall be available and easily located
- Screening for plagiarism?
- Time from submission to publication

- Copyright for the author
- OR Copyright Transfer
- Licenses defining open access usage conditions



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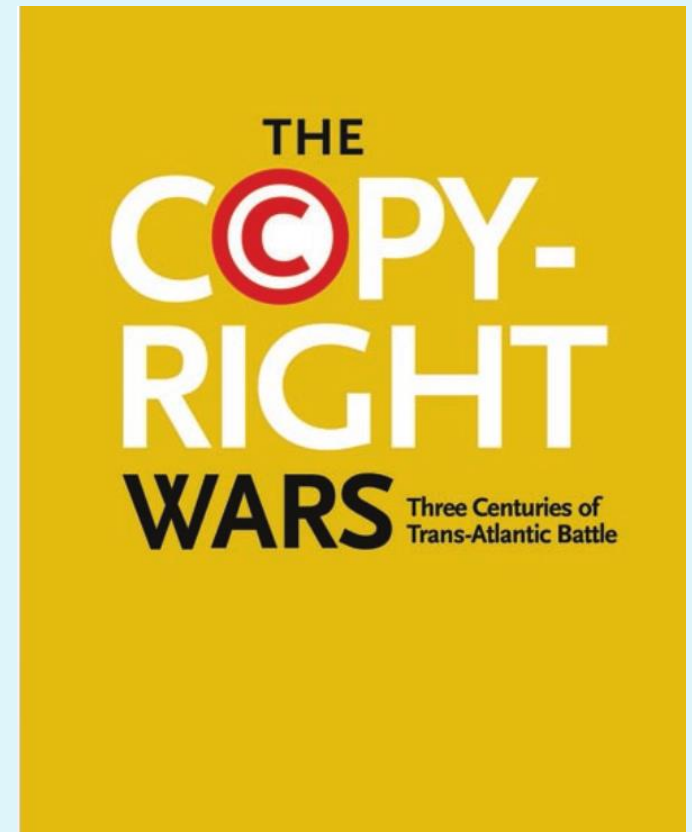
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Copyright in perspective

- Intellectual property right
- Copyright
- Publishing right
- Fair use
- License (definition)



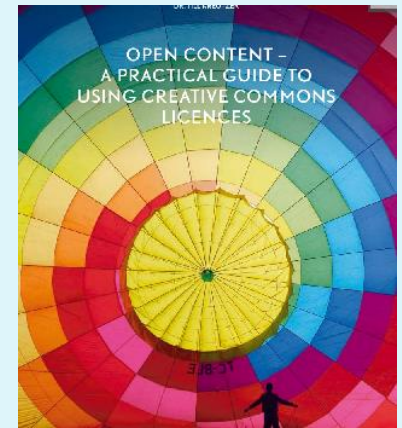


What is a license?

- Licensing means to grant a third party (anyone else except the right holder) the right to use a copyright-protected work
- A license is a permission to use a work in specific ways
- Licenses can only be granted by copyright holder
- Copyright holder can be author or publisher

CREATIVE COMMONS

- Non profit organization
- Legal framework for licenses (publications, music)
- Not for patents, trademarks which are part of the intellectual property rights



CC BY



CC BY-SA



CC BY-NC-SA



CC BY-NC



CC BY-NC-ND



CC BY-NC

Quality of Publishing – DOAJ Criteria



- **CRITERIA FOR PUBLISHING**

- Principles of transparency and Best Practice in Scholarly Publishing
- DOAJ criteria for Quality Open Access Publishing

 scienceOPENresearch

Criteria for open access and publishing

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Directory of Open Access Journals (DOAJ), United Kingdom

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Reviewing status: Please note that this article is under continuous review. For the current reviewing status and the latest referee's comments please click [here](#) or scan the QR code at the end of this article.



<https://doaj.org/publishers>

Required information for inclusion in the DOAJ

***Basic requirement**



Journal Web Site (1)*

Dedicated web site per journal – journal specific web address*

- All journal content centrally available – not spread over various pages
- Do not mimic other journal web sites
- Web site clear, concise, easy to navigate, transparent, up to date and correct content – high ethical and professional standards
- Language & grammar usage correct, spell check



Journal Web Site (2)*

Visible links to business information

- Avoid distracting, offensive, irrelevant, moving, blinking advertisements
- Unique identifier (web address) *:
 - Journal level
 - Article metadata level (also DOI)
 - Full text article level (pdf, html, xml, epub)
- ISSN (International Standard Serial Number) *
 - Print ISSN and/or
 - Online ISSN



Journal Content

- Clear journal structure for easier navigation, indexing, discoverability
- Publication date for each article
- Publication year per volume/issue
- Volumes & issues; 5 articles per year
- Start & end page number
- Authors, affiliations, countries, ORCIDs
- Articles arranged in *Table of Contents*
- Search/Browse option
- Links to Current, Archive/Past Issues



Ownership & Management

- Journal title unique – not confusing/misleading
- Avoid using misleading information
- Each journal unique, journal specific policies
- All business information about journal available from **central web site for journal*** - *not* generic web site for publisher



Business Information*

- About
- Aims and Scope
- Editorial Board
- Instructions for Authors
- Quality control system
- Open Access system
- Plagiarism policy
- Licensing terms
- Contact info

8) Platform, Host or Aggregator

www.sciencedirect.com

The name of the platform, host or aggregator of the journal content, e.g. OJS, HighWire Press, EBSCO etc.

Full contents: www.sciencedirect.com

1) Journal Title * Journal of Derma

2) URL * http://www.journal

3) Alternative Title JDDS

4) Journal ISSN (print version) * 2352-2410

Only provide the print ISSN if your journal has one, otherwise leave this field blank. Write the ISSN with the hyphen "-" e.g. 1234-4321.

5) Journal ISSN (online version) * 2352-2429

Cannot be the same as the P-ISSN. Write the EISSN with the hyphen "-" e.g. 1234-4321.

6) Publisher * Elsevier

Full contents: Elsevier

7) Society or Institution King Saud University

The name of the Society or Institution that the journal belongs to.

Full contents: King Saud University



Editorial Office & Editorial Team

- Editor*/Editor-in-Chief/Associate Editor/Co-Editor
- Full names, Affiliations, Countries, Emails*
- Postal address of office
- Contact information: email/telephone



9) Name of contact for this journal *

Lydia Tacx

Somebody who DOAJ can contact about this journal.

10) Contact's email address *

l.tacx@elsevier.com

11) Confirm contact's email address *

l.tacx@elsevier.com

12) In which country is the publisher of the journal based? *

Netherlands

Select the country where the publishing company carries out its business activities. Addresses registered via a registered agent are not allowed.



Governing Body

- Editorial Board*/Editorial Advisory Board
- Arts & Humanities allowed editorial review, 2 editors, no editorial board
- Members to be experts in field/journal scope
- Full names, Affiliations, Countries, Emails*

36) What is the URL for the Editorial Board page? *

<http://www.journals.elsevier.com/journal-of-de>

A journal must have an editor and an editorial board. Only in the case of Arts and Humanities journals we will accept a form of editorial review using only two editors and no editorial board. Where an editorial board present, at least 5 of its members must be clearly identifiable with their affiliation information.



Aims & Scope

34) Add keyword(s) that best describe the journal (comma delimited) *

× Dermatology × Plastic Surgery
× skin diseases and skin surgery
× morphology
× pharmacology and therapeutics
× dermatologic surgery

Maximum 6. Keywords must be in English.

39) What is the URL for the journal's Aims & Scope *

<http://www.journals.elsevier.com/journal-of-de>



Author Fees

- Article Processing Charges (APCs)
- Article Submission Charges (APCs)
- Manuscript Handling Fees
- Galley Fees, page charges, colour charges, etc.
- Per article (incl. any taxes if applicable) – not per page
- Waiver policy
- Clearly visible for prospective authors – also if no charges apply*



- 13) Does the journal have article processing charges (APCs)? *
- Yes
 No

14) Enter the URL where this information can be found

<http://www.elsevier.com/journals/journal-of-de>

- 17) Does the journal have article submission charges? *
- Yes
 No

18) Enter the URL where this information can be found

<http://www.elsevier.com/journals/journal-of-de>

- 23) Does the journal have a waiver policy (for developing country authors etc)? *
- Yes
 No

24) Enter the URL where this information can be found *

<http://www.elsevier.com/about/corporate-resp>



Peer Review Process*

- Advice on individual manuscripts from reviewers/ experts in the field who are not part of the journal's editorial staff
- Quality control rigorous
- Process & policies clearly described on journal's web site
- Editorial/Peer - Blind/Double blind/Open*

37) Please select the review process for papers *

38) Enter the URL where this information can be found *

Double blind peer review ▼

Editorial review

Peer review

Blind peer review

Double blind peer review

Open peer review

None



Instructions for Authors*

- Detailed style guide
- Description of quality control process (review)
- Copyright information
- Licensing information
- Plagiarism policy
- Instructions on how to submit an article
- Contact email address



40) What is the URL for the journal's instructions for authors? *

<http://www.elsevier.com/journals/journal-of-de>



Access & Usage

- Full text of all content available as Open Access, no delay/embargo*
- How accessible is journal to the rest of the world, harvesters
- Open Access or Subscription Access or Pay per view
- Journal specific OA statement/policy*
- Differentiate between OA statement – Copyright - Licensing

27) Does the journal allow software/spiders to automatically crawl the journal content (also known as text mining)? *

- Yes
 No

28) Which article identifiers does the journal use? *

- None
 DOI
 Handles
 ARK
 Other

29) Does the journal provide, or intend to provide, article level metadata to DOAJ? *

- Yes
 No

If yes, metadata must be provided within 3 months of acceptance into DOAJ.

30) Does the journal provide article download statistics? *

- Yes
 No

If "No" proceed to question 32.



Please remember that **all** the content of the journal you are applying about **must** be available **immediately** upon publication.

44) What is the URL for the journal's Open Access statement? *

<http://www.elsevier.com/journals/journal-of-de>

50) Does the journal allow readers to *read, download, copy, distribute, print, search, or link to the full texts of its articles* and allow readers to *use them for any other lawful purpose*? *

Yes

No

From the **Budapest Open Access Initiative's definition of Open Access.**



Rights

- Recommend: author retains copyright
- Recommend: no exclusive publishing rights
- Recommend: no transfer of commercial rights

<https://doajournals.wordpress.com/2015/06/02/copyright-and-licensing-part-2/>



52) Does the journal allow the author(s) to hold the copyright without restrictions? *

Yes

No

Other

53) Enter the URL where this information can be found *

54) Will the journal allow the author(s) to retain publishing rights without restrictions? *

Yes

No

Other

55) Enter the URL where this information can be found *



Content Licensing

- Clearly described on web site
- Licensing terms on all articles, all versions (html, pdf, xml etc.)
- Embedded in article level metadata

45) Does the journal embed or display simple machine-readable CC licensing information in its articles? *

- Yes
- No

For more information go to http://wiki.creativecommons.org/CC_REL

If "No" proceed to question 47.

46) Please provide a URL to an example page with embedded licensing information *

47) Does the journal allow reuse and remixing of content in accordance with a Creative Commons license or *other* type of license with similar conditions (Select 'Other')? *

- CC BY
- CC BY-NC
- CC BY-NC-ND
- CC BY-NC-SA
- CC BY-ND
- CC BY-SA
- No
- Other

For more information go to <http://creativecommons.org/licenses/>

49) Enter the URL on your site where your license terms are stated



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5

6

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Depositing Policy

51) With which deposit policy directory does the journal have a registered deposit policy? *

- None
- Sherpa/Romeo
- Dulcinea
- OAKlist
- Héloïse
- Diadorim
- Other

Select all that apply.



Contact us - Journal/Publisher Suggestion

[English](#) | [Español](#) | [Magyar](#) | [Nederlands](#) | [Português](#)

Name *:

Email *:

Subject *: RoMEO Journal/Publisher Suggestion:

Message *:

Please provide as much information as possible about the journal or publisher's archiving and copyright policies. It is useful to include the URL of the journal or publisher's home page.

If you prefer, a [structured suggestion form](#) is available.

** Please complete every part of this form.*

<http://www.sherpa.ac.uk/romeo/index.php>



Ethics & Malpractice



- Indicate steps to identify & prevent papers where research misconduct occurred
 - Unethical
 - Plagiarism (statement & similarity check tool)
 - Citation manipulation
 - Data falsification/fabrication
- See **COPE Guidelines** in dealing with allegations



41) Does the journal have a policy of screening for plagiarism? *

- Yes
 No

If "No" proceed to question 43.

42) Enter the URL where this information can be found *

<http://www.elsevier.com/editors/publishing-eth>

The URL should state that the journal actively checks for plagiarism and detail how this is done.

43) What is the average number of weeks between submission and publication? *

16



Conflict of Interest

- Policy on handling potential conflict of interest - editors, authors, reviewers





Financial Sustainability

- Revenue sources (eg author fees, subscriptions, advertising, reprints, institutional support, organizational support)
- Advertising policy, types of ads, decision making on ads, ads linked to content or reader behavior/displayed at random
- Marketing: appropriate, well targeted, unobtrusive



Publishing Schedule

- Clearly indicate periodicity
- No interruptions
- Annually, bi-annually, monthly, bi-monthly, continues, etc.
- Number of volumes, issues





21) How many research and review articles did the journal publish in the last calendar year? *

A journal must publish at least 5 articles per year to stay in the DOAJ.

22) Enter the URL where this information can be found *



Accessibility & Availability

32) What was the first calendar year in which a complete volume of the journal provided online Open Access content to the Full Text of all articles? (Full Text may be provided as PDFs. Does not apply for new journals.) *

Use 4 digits for the year, i.e. YYYY format.

33) Please indicate which formats of full text are available *

- PDF
- HTML
- ePUB
- XML
- Other

Tick all that apply.



35) Select the language(s) that
the Full Text of the articles is
published in *

✕ English

You can select multiple languages.

43) What is the average number
of weeks between submission
and publication? *

16



Digital Archiving & Preservation

- Electronic backup
 - Cloud, disk, server, tapes, etc
- Preservation – Keepers’ Registry & PubMed Central
 - Portico
 - Open Journal Systems (OJS) – PKP Private LOCKSS network deposited in CLOCKSS





25) What digital archiving policy does the journal use? *

- No policy in place
- LOCKSS
- CLOCKSS
- Portico
- PMC/Europe PMC/PMC Canada
- A national library
- Other

Select all that apply. Institutional archives and publishers' own online archives are not valid.

26) Enter the URL where this information can be found *

This field is optional if you selected "No policy in place".



Thanks to
all the Library Consortia, Universities and Publishers
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